

Headstone Manor & Museum sits at the heart of the community in the London Borough of Harrow. The aim of our Museum is to engage, educate and work together with Harrow's communities. Our Museum shares the stories from people and places both in the past and the present day.

Do you have a story you would like to share with us and Harrow?
If so, we have a number of spaces in our Museum you can do this in.

Community Cupboard Space

The title of this space is: **Our Stories: Exploring Equality in Harrow**

The permanent panel for this space reads:

Communities come in all different shapes and sizes; what makes a good community is people coming together in a spirit of tolerance and respect. In 2010 a new piece of law came into existence in the UK called the Equality Act, it protects people from discrimination, and everyone is included. No one is allowed to discriminate against another person based on:

1. Age
2. Race
3. Sex
4. Gender Reassignment
5. Disability
6. Religion or belief
7. Sexual orientation
8. Marriage or civil partnership
9. Pregnancy and maternity



We have allocated this space to share stories from Harrow's community to highlight the importance of these protected characteristics and the communities themselves. This space will change regularly as we share different stories at different times of the year with some stories reflecting an important date within the calendar.

Community Cupboard Space

Exhibition Timetable

	Mar - Jun	Jul - Oct	Nov - Feb
2021-2022	Story from LGBT community – Not available	Women – Not available	Black History Month – Not available
2022-2023	Prostate Cancer Awareness – Available	South Asian History – Available	Interfaith Week – Available
2023-2024	Marriage and Partnership Stories – Available	Pregnancy – Available	Older people in Harrow – Available
2024-2025	Younger people in Harrow – Available	Black History – Available	Disability in Harrow – Available

The Community Cupboard space sits in our Parlour Room within the Manor House. This is the first room you will enter as a visitor when you arrive at the Manor House.

The room is always managed by either a volunteer or staff member when we are open to the public but it has no CCTV. Therefore, any objects or items placed on the shelves will not be as secure as our locked spaces.

We encourage those who want to display an exhibition here, to print copies of images or photograph objects/items instead rather than having them physically present. We can accept physical items in this space but we cannot guarantee it will be protected and secure from any damage or theft.

Visitor Centre Space

The title of this space is: **Our Stories: Discovering our Community**

The permanent panel for this space reads:

At Headstone Manor & Museum, we use our collections across the Museum and Archive service to share stories from the people and places of Harrow. We regularly engage with our volunteers as well as individuals, community groups, organisations and businesses who all contribute to the history of Harrow up until the present day.

Using our collections and/or their own, this space is a chance to share their story with you. Our volunteers and communities are central to the success of Headstone Manor & Museum and our site could not run without their support, commitment and enthusiasm.



Visitor Centre Space

Exhibition Timetable

We have allocated three exhibitions for this space per year

	Mar - Jun	Jul - Oct	Nov - Feb
2021-2022	Not available	Not available	Available
2022-2023	Available	Available	Available
2023-2024	Available	Available	Available
2024-2025	Available	Available	Available

The Visitor Centre space sits within our cafe. It has no set themes but it must be a story that is related to Harrow.

We do encourage individuals and groups to engage with our collections as well as their own but we understand this may not always be possible.

Objects placed in this case can range from all types of material, as long as it fits and is relevant to your story.

We have CCTV within the café and the case itself is secure.

Special Exhibitions Room

Located on the ground floor of the Manor House, this temporary exhibition space is available for both individuals and/or community groups/organisations.

This is a co-curated space so we encourage you to work with us to develop your exhibition. We can support you from everything from planning to the final output stages. We can also support you on objects from our own collections and guide you on design and text writing.

This space has no set themes but, like all our spaces, we encourage you to have a strong Harrow connection. If you, as an individual or group, live or operate in Harrow that works for us! Your exhibition must tell a story but it is your story to tell – we're here to listen.

This space has CCTV and has a number of secure lockable cases and display spaces. We can accept loan objects from other Museums or Art Galleries.



Exhibition Timetable

	Feb - Apr	Oct - Jan
2022-2023	Available	Available
2023-2024	Available	Available
2024-2025	Available	Available

FAQs

How do I apply?

If you have an exhibition that may fit in to the above timetables and themes then please email collections@headstonemanor.org for an application form. In the case of having multiple applications per exhibition period, a first come first served basis will be carried out. Once we receive an application, our panel of staff at the Museum will assess your application based on the suitability of your exhibition to our audiences and our wider Harrow Council priorities.

Are the spaces free to use?

Yes – all the spaces are free to use. We can support costs of exhibition panels and labels only. Any additional costs relating to the exhibition will need to be funded by yourselves. We can support you on any funding applications and can give guidance on where to go for this.

Can I sell my works in the exhibition?

Yes, we can support sales of any artistic work, however we do charge a 15% commission of total sales. We support all sales through our café till point.

Can I organise a private opening/closing view?

Yes, this is possible but all arrangements will need to be discussed with the Curator. You cannot arrange this on site yourself. We cannot support any additional costs of refreshments or set up etc. We can support you on guidance on funding for this.

FAQs

Can I organise any events (like workshops, talks, classes) alongside the exhibition?

Yes, this is possible but as above, all arrangements will need to be discussed with the Curator. You cannot arrange this on site yourself. We work on a 50/50% ticket split for any events organised. We cannot support any additional costs of materials etc. We can support you on guidance on funding for this.

Can I extend the exhibition?

No, once you have confirmed your slot with the Curator, your exhibition cannot be extended past the dates previously agreed. Exact dates will be discussed once your exhibition has been selected.

How will you advertise the exhibition?

The exhibition will be advertised on our website (www.headstonemanor.org) and our social media channels including Facebook and Twitter. The exhibition will also have a feature spot in our digital events brochure. At times, the events brochure may be printed as a hard copy but we cannot guarantee this every year. We also share our events via mailing lists and other advertising channels where available.

Who writes the text to accompany the exhibition?

Responsibility for all text writing will be yours. The Curator will work with you on how Museum standards, otherwise we cannot display the text. All written text that is planned for display will be checked by the Curator and at least one other member of staff. We can support the printing of the labels and panels as long as it fits within our specifications. If you require additional text outside our capacity, you will need to pay for this yourself.